

AGENDA

Meeting: SALISBURY AREA BOARD
Place: Salisbury Guildhall, The Market Place, Salisbury, SP1 1JH
Date: Thursday 17 November 2011
Time: 7.00 pm

Representatives from Salisbury City Council
and Laverstock and Ford Parish Council

If you have any requirements that would make your attendance at the meeting easier,
please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to James Hazlewood (Senior Democratic Services Officer), on 01722 434250 or email james.hazlewood@wiltshire.gov.uk
OR

Marianna Dodd (Salisbury Community Area Manager), on 07919 881174 or email marianna.dodd@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

John Brady	Salisbury St Martin's & Cathedral
Richard Clewer (Chairman)	Salisbury St Paul's
Chris Cochrane	Salisbury Fisherton & Bemerton Village
Brian Dalton	Salisbury Harnham
Mary Douglas	Salisbury St Francis & Stratford
Bill Moss (Vice Chairman)	Salisbury St Mark's & Bishopdown
Ricky Rogers	Salisbury Bemerton
Paul Sample	Salisbury St Edmund & Milford

Map enclosed at page 1

Items to be considered	Time
<p>1. Welcome and Introductions</p> <p>2. Apologies for Absence</p> <p>3. Minutes (<i>Pages 3 - 30</i>)</p> <p>To confirm the minutes of the meeting held on 15 September 2011, and those of the Extraordinary meeting held on 10 October 2011.</p> <p>4. Declarations of Interest</p> <p>Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.</p> <p>5. Chairman's Announcements (<i>Pages 31 - 34</i>)</p> <ul style="list-style-type: none"> a. Commissioning Strategy for Services to 11 to 19 year olds – feedback from consultation. b. Household Survey c. Any others 	<p>7.00pm</p>
<p>6. Update from Area Board (<i>Pages 35 - 38</i>)</p> <p>The Chairman will give an update on outcomes and actions arising from the previous meeting of the Area Board.</p>	<p>7.05pm</p>
<p>7. Salisbury Marketplace - update (<i>Pages 39 - 40</i>)</p> <p>Further to the Extraordinary meeting on 10 October, the Chairman will give an update on the community working group to consider new proposals for the refurbishment of the Marketplace.</p> <p>The Area Board will ratify the Terms of Reference of the group.</p>	<p>7.10pm</p>
<p>8. Update from Representatives (<i>Pages 41 - 42</i>)</p> <p>To receive updates from representatives of the following partner organisations:</p> <ul style="list-style-type: none"> a) Salisbury City Council b) Laverstock and Ford Parish Council c) Police – to include a presentation from the new Sector Inspector, Andy Noble d) Fire e) NHS 	<p>7.15pm</p>

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| 9. | Access all areas - Focus on Disabled People | 7.30pm |
| | <p>The Area Board will lead a discussion on accessibility issues facing disabled people and people with learning difficulties in Salisbury, including:</p> <ul style="list-style-type: none">• Presentation by Helen Farmer, of Salisbury Wheelchair Users Group• Presentation by Angie Carmichael, Director of Sparring Partners Productions Limited (Disability Training, Research and Consultancy).• Consideration of parking issues and access to facilities and sites within the city.• Consideration of any issues preventing or limiting full access to council services. | |
| 10. | London Olympics 2012 | 8.00pm |
| | <p>To receive a presentation on proposed celebrations in Salisbury to mark the London 2012 Olympic Games.</p> <p>The Area Board will be asked to set up a working group, to include representatives from neighbouring Area Boards, Salisbury City Council, and community representatives.</p> | |
| 11. | Update from Salisbury City Community Area Partnership (SCCAP) | 8.10pm |
| | <p>To receive an update from the Community Area Partnership, including an update on the community plan and a date for when it will be delivered.</p> | |
| 12. | Off-street Car Parking within Salisbury | 8.20pm |
| | <p>To receive an update on this issue, including information on the recent Council review of car parking following the harmonisation of charges across the county.</p> | |
| 13. | Waste Collection - Terraced Housing | 8.25pm |
| | <p>To receive an update from Council officers on proposed solutions for terraced housing and flats when the new waste collection service comes into effect in 2012.</p> | |

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| 14. | Grit Bins
To receive an update on Grit Bins. | 8.35pm |
| 15. | Community Area Grants (<i>Pages 43 - 68</i>)
To consider community grants with the opportunity for questions from the public. | 8.40pm |
| 16. | Area Board project - finger posting (<i>Pages 69 - 70</i>)
To consider the attached report requesting funding to improve existing finger posts in the city. | 8.55pm |
| 17. | Future Meeting Dates, Evaluation and Close (<i>Pages 71 - 72</i>)
To note the Board's Forward Plan, including details of future agenda items.

The date of the next meeting is Thursday 12 January, 7pm in the Main Auditorium, Salisbury City Hall, Malthouse Lane, Salisbury SP2 7TU. | |

Future Meeting Dates

Thursday, 12 January 2012

7.00 pm

Main Auditorium, Salisbury City Hall, Malthouse Lane,
Salisbury SP2 7TU

Thursday, 15 March 2012

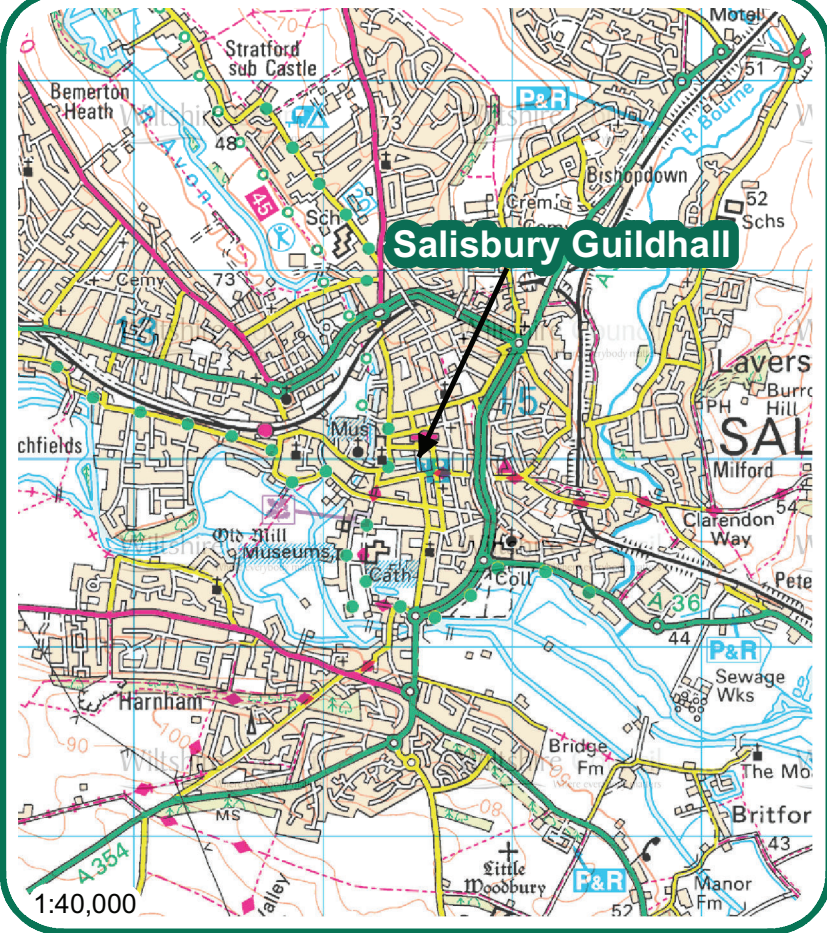
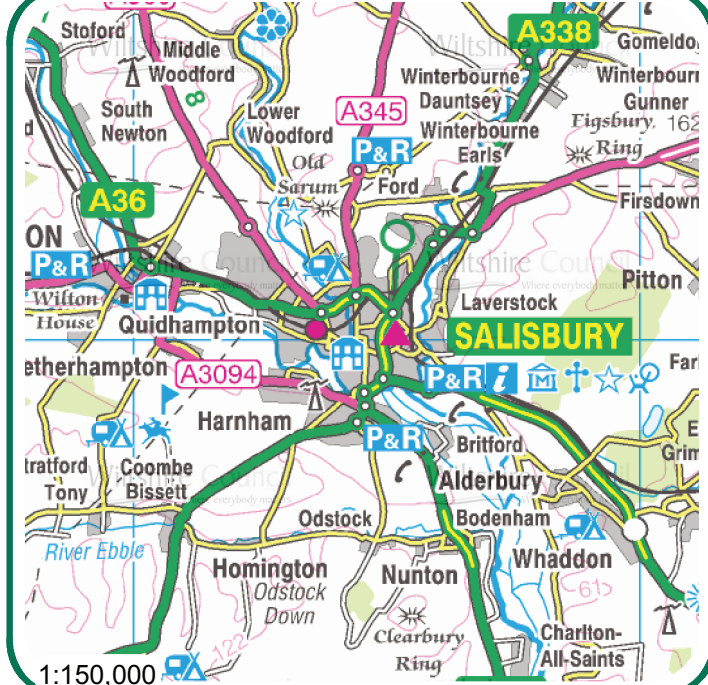
7.00pm

Sarum Academy, Westwood Road, Salisbury, SP2
9HS

Thursday, 17 May 2012

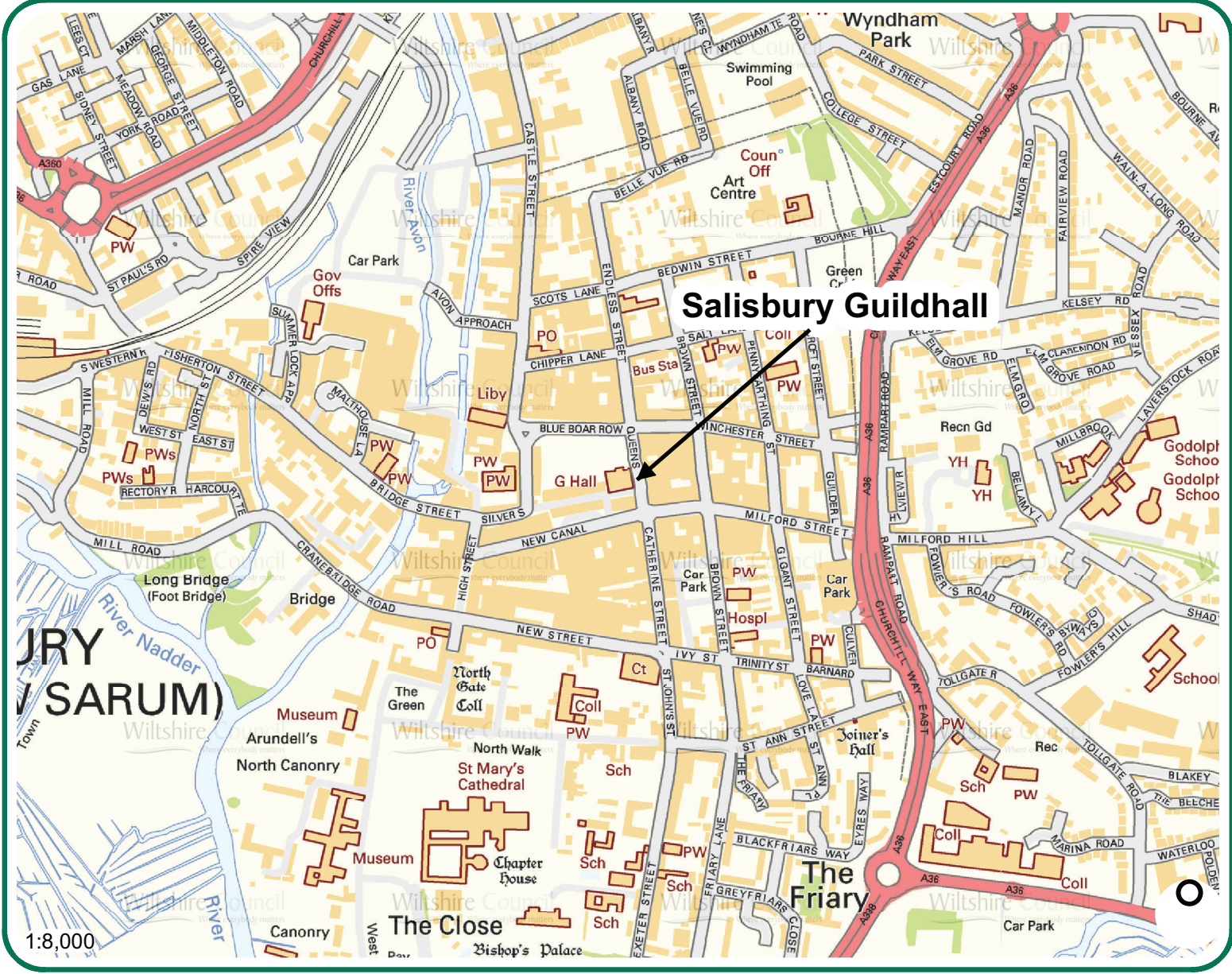
7.00pm

Venue TBC



Salisbury Guildhall
 The Market Place
 Salisbury
 SP1 1JH

Wiltshire Council
 Where everybody matters



MINUTES

Meeting: SALISBURY AREA BOARD
Place: South Wilts Grammar School for Girls, Stratford Road, Salisbury SP1 3JJ
Date: 15 September 2011
Start Time: 7.00 pm
Finish Time: 10.26 pm

Please direct any enquiries on these minutes to:

James Hazlewood (Senior Democratic Services Officer), Tel: 01722 434250 or (e-mail) james.hazlewood@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Richard Clewer (Chairman), Cllr John Brady, Cllr Christopher Cochrane, Cllr Brian Dalton, Cllr Mary Douglas, Cllr Ricky Rogers and Cllr Paul Sample

Cllr Jane Scott OBE (Leader of the Council)

Wiltshire Council Officers

Stephanie Denovan, Service Director for Schools and Learning
Marianna Dodd, Salisbury Community Area Manager
Winnie Manning, Team Leader, Youth Development Services
Richard Walters, Director, Salisbury Vision
Tom Gardner, Traffic Engineer
James Hazlewood, Senior Democratic Services Officer

Town and Parish Councils

Salisbury City Council – Cllr Cheryl Hill, Cllr Anne Chalk, Cllr Bobbie Chettleburgh, Cllr John Lindley, Reg Williams, Annie Child
Laverstock and Ford Parish Council – Cllr Derek Hayes, Cllr David Law

Partners

Wiltshire Police – Inspector Andy Noble, Inspector Paul Franklin

NHS Wiltshire – Tony Barron

“Our Salisbury” – Salisbury City Community Area Partnership (SCCAP) – Debrah Biggs,
Charles Wells

South Wilts Mencap – Mike Claydon

Salisbury Wheelchair Awareness Group – Helen Farmer

Salisbury Journal – Annie Riddle

South Wilts Agenda 21 – Pam Rouquette, Margaret Willmot

Total in attendance: 146

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Salisbury Area Board and invited the members of the Board to introduce themselves.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from:</p> <ul style="list-style-type: none"> • Councillor Bill Moss • Mike Franklin – Wiltshire Fire and Rescue • Bev Flanagan – Wiltshire College
3.	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the meeting held on 14 July and those of the Extraordinary meeting held on 4 August were both agreed as correct records and signed by the Chairman.</p>
4.	<p><u>Declarations of Interest</u></p> <p>Councillors Brian Dalton, Mary Douglas and Paul Sample all declared personal interests in the item relating to the Salisbury Market Place, as members of the Southern Area Planning Committee who would eventually determine the planning application on the site.</p> <p>There were no other declarations of interest.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman referred to “Wiltshire Warm and Well”, a free home insulation scheme, details of which were set out at page 29 of the agenda.</p>
6.	<p><u>Updates from Previous Area Board meetings</u></p> <p>The Chairman referred to the written update on actions and outcomes from previous meetings (as set out at page 31 of the agenda) and noted the following information:</p> <ul style="list-style-type: none"> • In relation to the proof of disability card, it was noted that the Safe Places

	<p>project was due to be launched on 28 September at the Library. In addition, an ICE card (In Case of Emergency) was currently available, which could be used in some instances.</p> <ul style="list-style-type: none"> • The outcome of the Community Area Transport Group's bid to the Substantive Highways Scheme budget would be known by the end of September. • The query over whether Wiltshire Council needed to undertake a lengthy consultation to vary the car parking charges had now been passed to the Department for Transport, and a response was outstanding. In the meantime, the Council had decided to reintroduce 1 hour charges, with effect from Monday 19 September.
7.	<p><u>Young People Volunteering</u></p> <p>Winnie Manning, Youth Development Coordinator, Wiltshire Council, introduced this item, referring to the excellent work being done by young volunteers with disabled young people in Salisbury. A number of the volunteers were also present at the meeting and spoke of the impact of the project on their own development, and how they had grown in confidence and experience. Some of them had also achieved awards as a result of their work.</p> <p>A short film was played, showing the volunteers in action. The rest of the film can be viewed via the following link: http://www.sparksite.co.uk/entries/salisbury_bridging_project_young_people</p> <p>At this point in the meeting, the Chairman invited a short presentation from Ruth Jones, of the Unit, and a number of young people who were in attendance in support of the Area Board project bid for the Unit at item 12 on the agenda. The young people spoke about how important the Unit was for them, reading out a number of ideas and comments from others who were not able to attend.</p>
8.	<p><u>Update from Representatives</u></p> <p>Cheryl Hill, Deputy Leader of Salisbury City Council, updated the meeting on the work of the City Council:</p> <ul style="list-style-type: none"> • The Charter Fair would be taking place in the Market Square on 17-19 October. • The Salisbury Carnival was planned for Friday 21 October, with over 30 business already signed up and scope for more to get involved. Volunteers were welcome to help with this event. • A homecoming parade for 32 Regiment (Royal Artillery) was planned for 10 November in the city. • Salisbury had won a silver award in the City Centre category of the Britain in Bloom competition. The Area Board congratulation the City Council on this achievement, to a round of applause.

	<ul style="list-style-type: none"> • Arrangements were in place for the Remembrance Sunday parade on 13 November. Blue Boar row would be closed on that day to allow everyone in front of the war memorial. • The Mayor had held a Civic Day on Monday 11 September, hosting over 30 Mayors from other towns. <p>David Law, of Laverstock and Ford Parish Council spoke briefly about the Community Farm. This was a valuable community asset which was run with only one employee, and a large number of volunteers of all ages. In addition, at the recent Salisbury Civic day, the 30 visiting Mayors had spent the afternoon touring the community farm and enjoyed a cream tea there.</p> <p>At the Chairman's invitation, Inspector Andy Noble also introduced himself to the meeting, commenting that he would be taking over the post of Inspector for the Salisbury sector at some point before Christmas. In the meantime, Inspector Paul Franklin would continue to cover the position.</p>
9.	<p><u>Councillor Jane Scott OBE - Leader of the Council</u></p> <p>Councillor Jane Scott thanked the Area Board for the invitation to the meeting, and gave a brief outline of her role as Leader of the Council.</p> <p>Councillor Scott led an Executive of ten Councillors, each of whom focussed on a particular area of responsibility. This group of Councillors, known as the Cabinet, developed and proposed policies and the Council's budget to the full Council for approval. Once approved, it was the responsibility of the Cabinet to deliver services and make decisions within the budget and policy framework as agreed by the Council.</p> <p>As Leader of the Council, Councillor Scott also represented the Council locally and nationally.</p> <p>Councillor Scott also responded to two questions:</p> <ul style="list-style-type: none"> • In relation to car parking the Council was undertaking a complete review across the County. It was hoped that the reintroduction of the 1 hour charge in Salisbury would help address the concerns of traders and residents. The Chairman added that the Area Board would be looking at a number of new residents' parking zones. • Responding to a question on the financial outlook for the Council, Councillor Scott referred to the 28% savings needed over the next 4 years. Of this 17% was required in the first year, which was in addition to the increased pressure on a number of service areas. However, Wiltshire Council was well placed to withstand these pressures, having made a number of on-going savings through the move to unitary council status.

10.

Petition - Salisbury Market Place

The Chairman introduced the item, explaining that a petition of over 8,500 signatures had been collected, opposing the removal and replacement of the trees in the Market Place, as proposed by a design being put forward by the Salisbury Vision.

At the Chairman's invitation, Laura Bell spoke on behalf of Save our Salisbury Trees (SOS Trees), who had organised the petition:

- The majority of signatures had been collected in the Marketplace on market days, with some forms being taken away and sent in to the campaign. The current number of signatures was 8,962. The petition welcomed the proposed £3 million investment in the marketplace, but opposed the felling of the existing trees.
- In response to the main arguments given for the removal of the trees, the petitioners considered that only eight of the trees were currently unhealthy. In relation to the concerns over rising pavements caused by root growth, it was noted that there were options for addressing this, such as good maintenance and use of flexible surfacing. Furthermore, a Freedom of Information request had revealed that there had been no insurance claims for trips over rising pavements at the Market Place.
- It was considered that tree pits (as proposed by Salisbury Vision) were untested and could not be guaranteed to deal with the issue. Reference was also made to measures used in Norwich to retain mature trees in the market place, such as built up cobblestones and circular seating around the base of trees (pictures of this were circulated to the Area Board members). Finally, in relation to the point about damage to drains, the petitioners noted that the new drains could be relocated away from the trees, to minimise the risk of future damage by tree roots.
- The SOS Trees campaign welcomed the change to the type of trees proposed, and also the Salisbury Vision's undertaking to talk to the Council's Tree Officer. It was hoped that a mutually acceptable solution could be found.

The Chairman thanked Laura for her comments and invited Richard Walters, Director of Salisbury Vision, to respond to the points made.

- Richard set out the background to the refurbishment of the Market Place, referring to the background to the project. It seemed to be generally agreed that some form of refurbishment was required in the Market Place to match the investment being made by regional competitors in their city centres. The proposals had been designed to address a number of issues, by improving lighting, replacing the current poor quality surfacing, and providing a more flexible space. The principle of this development

was supported by the business community, including the Federation of Small Businesses, the Chamber of Commerce, and the City Centre Management.

- This was a timely opportunity for significant investment in the Market Place to provide a long term solution over the next 50 years or so. The original design, selected via a competition in 2009, had included the retention of the existing trees. However, following specialist advice on trees and sub-surfaces, the decision was taken to replace the trees. This was to prevent the roots damaging the new surfaces, and blocking drains, and also as some of the trees had been allowed to grow too large and were obscuring the buildings behind. The majority of the Market traders supported the plans to address the problems caused by tree roots.
- Following an earlier consultation, the proposed replacement trees had been changed from Ornamental Pears to Tulips and Hornbeams. Advice from experts was that this would recreate a similar canopy within five years, by planting semi-mature trees.
- The use of tree pits was also proposed to encourage root growth downwards, creating more stable trees. The Vision's view was that these had been tested successfully in North America. Richard also noted that most of the trees would need to be replaced over the next 10-20 years, and that for this to be done piece-meal, would be most expensive and disruptive and result in unattractive patchwork surfacing.

The Chairman thanked Richard for his comments and invited questions and comments from the floor. There was a lengthy debate with a number of views being expressed on both sides of the argument. Some of the points made included the following:

- There was concern over the accuracy of the straw poll which stated that most of the Market Traders supported the Vision's proposals. Another straw poll had shown that the majority wanted the trees retained, as they provided shade and were liked by customers.
- The view was expressed that the Market Place (and Salisbury city centre as a whole) was unique, and needed to retain its own particular culture. It was also noted that the high street could not recreate the buzz of a market.
- In relation to the tree canopy, it was suggested that this helped obscure some unsightly shop fronts. Responding to a question about the canopy which would be created by the proposed replacement trees, Richard explained that this would be similar in width, but shorter and managed more appropriately.
- It was suggested that the existing healthy trees could be retained and the

design worked around them, with space left for growth. However, the view was also made that this would not allow for the replacement surfacing to be installed, and may cause disruption to the layout of the market.

- Concern was expressed that there were a number of misconceptions circulating, with people having understood (incorrectly) that the proposals were for no replacement trees, or for the trees to be replaced with saplings. General concern was expressed about the lack of public awareness of the scheme, although it was noted that the information was available online, and had been published via several means, including the Salisbury Journal.
- In relation to tree pits, the view was made that growing conditions in North America were significantly different, and that use of them to encourage downward root growth would not be suitable in Salisbury, with its high water table, as this could cause the roots to rot.
- It was noted that the Market had been there for 800 years, and that trees had first been planted 150 years ago.
- In response to comments about the democratic accountability of the Salisbury Vision Board, it was noted that this partnership body consisted of representatives from a number of local bodies, including Wiltshire Council, Salisbury City Council, the business community, the cathedral, the Civic Society, and the Community Area Partnership.
- The view was expressed that although 8,500 signatures to the petition was a significant number, this left 38,500 who had not signed the petition.
- In relation to surface root growth, it was noted that these could not be pruned without the risk of destabilising the tree.

To conclude, the Chairman invited comments from the Area Board Councillors. Views were expressed in support of both retaining and replacing the trees. Following debate, the following motion was agreed:

Decision

- 1. The Salisbury Area Board acknowledges the good work being carried out by the Salisbury Vision for the benefit of Salisbury.**
- 2. Because of the considerable public concern being expressed over the current planning application for the Market Place, in particular the petition in respect of the replacement of the trees, the Area Board respectfully requests that the planning applications (S/2011/1320, S/2011/1321 and S/2011/1322) not be taken to Committee for determination until such time as the**

	<p>situation regarding the trees is fully understood, through further liaison with the Wiltshire Tree Officer and other professional advisors as necessary.</p> <p>3. We would like to work with the Vision Board and arrange for the issues to be fully debated in public at an Extraordinary meeting of the Salisbury Area Board, to be arranged for the purpose, once the outcome of this further advice on the trees is known.</p> <p>4. We would also propose that Salisbury City Council and the business community give their views.</p> <p>It was also suggested that the public consultation period on the planning application be extended to remove any concern over the deadline for submitting comments on the current proposals.</p>
11.	<u>Old Manor Hospital Site</u>
11.1.	<p><u>Proposed new GP Surgery</u></p> <p>Dr Robert Hewetson, spoke on behalf of the Grove House and New Street practices, who were hoping to move the proposed new surgery at the Old Manor Hospital Site. The current premises were not suitable and the opportunity to move to the new site also presented opportunities in terms of the co-location of a wider range of services.</p> <p>Tim Scruton of GVA, the architects for the project, presented the outline site plan. He also confirmed that there would be over 100 car parking spaces, and that the new facilities would allow the expansion and enhancing of the existing GP services, with a wider role for nurses and specialist services.</p> <p>Charlie James, also of GVA, presented a number of photos of the existing site, and also drawings of the proposed design. It was noted that the listed buildings would be retained with the Old Ballroom kept and preserved as part of the scheme. Vehicular access would be from the existing points, although details such as the road surfacing had yet to be determined.</p> <p>In response to questions regarding the timescale, Tim reported that the plans would shortly be submitted for planning permission. The planning process could take 6 months, following which there would be a 6 month tender exercise, and a 12 month construction period. As such, an estimated completion date of 2 years may be possible.</p> <p>In the meantime, the practices and architects hoped to engage with patients and residents over the proposals, and comments were welcomed.</p> <p>The Chairman invited questions and comments; there were none. The Area</p>

	Board thanked Robert, Tim and Charlie for attending.
11.2.	<p><u>Plans for the Rest of the Site</u></p> <p>The Chairman welcomed Tony Barron, Chairman of NHS Wiltshire, who was present to give an update on the plans for the rest of the Old Manor Hospital Site.</p> <p>Tony reported that Wiltshire Council had expressed an interest in acquiring the site, and were currently undertaking a feasibility study to see if the site would be suitable for adult care provision. The PCT was working with Wiltshire Council to produce this during October and the outcome would hopefully be known before the end of the calendar year. If this did not prove to be a possible future use then other options would be considered, possibly including going back to the marketplace to find a developer. However, the future of the site would be discussed with the Area Board prior to any final decision.</p> <p>Councillor Jane Scott commented on Wiltshire Council's interest in the site. It was considered that the site may be suitable for sheltered housing provision, to help people maintain independence and to stay in their own homes, whilst having access to the necessary services for an aging population. It was also considered that as the site was currently in public ownership, it was appropriate to initially consider the possibility of using it for the benefit of the community.</p>
<p>The Chairman reported that he would vary the order of the agenda to take the Area Board project application for the Unit (listed at item 16 of the agenda) at this stage, in view of the attendance of a number of young people in support of the project.</p>	
12.	<p><u>Area Board projects</u></p> <p>The Chairman gave a brief outline of Area Board projects, explaining that they were not subject to the same criteria as Community Area Grants, although this was to be used as guidelines. Funding for Area Board projects would come from the same budget as Community Area Grants.</p> <p><u>The Unit</u></p> <p>Councillor John Brady, who had proposed this project, referred the meeting to page 71 of the agenda. He considered that the Unit was an extremely successful initiative, with low overheads, and rent free premises next to Gala bingo, providing activities for young people 6 days a week. Reference was made to a number of recommendations, including from John Glen, MP for Salisbury.</p> <p>It was noted that the Unit was in negotiations to take over the Harnham Youth Venture, however the project would run out of money by the end of the year. Other grants were lined up, but were dependent on the £10,000 support from</p>

	<p>the Area Board.</p> <p>In response to a question as to the need for spending money at this stage, Ruth Jones explained that it was necessary to employ someone to deal with the requests from people who wanted to get involved in the project, in order to meet requirements regarding the protection of children and vulnerable adults. The initiative was almost entirely run by volunteers and by the young people themselves. It was also hoped that an employee would be able to pursue and access more funding sources.</p> <p>The Area Board expressed its support for the work of the Unit and appreciation for the benefits it brought to young people and Salisbury as a whole. It was hoped that as the project was being funded as an Area Board project, the Area Board would continue to receive updates on the progress of the Unit.</p> <p><u>Decision</u> The Salisbury Area Board agreed to provide £10,000 of funding to the Unit, as one-off development support to avoid the closure of the project at the end of December 2011.</p> <p><i>Reasons – Although the funding was outside the normal guidelines of the Community Area Grant criteria as it was for a revenue cost, it was considered that the wide community benefit of the project justified an exception.</i></p> <p>ACTION: Marianna Dodd</p>
13.	<p><u>Speed Indicator Devices (SIDs)</u></p> <p>Tom Gardner gave a presentation on the Council’s recently adopted protocol for use of Speed Indicator Devices (SIDs).</p> <p>SIDs were movable signs which displayed the speed of on-coming vehicles, and which were proven to be effective at reducing the speed of traffic when used at targeted locations for a short period of time.</p> <p>The Council now had one SID for each of the Community Areas in Wiltshire. These would be allocated on a rotating basis to sites as agreed by the relevant Area Board. In order to be eligible for a SID, sites had to go through a process and meet certain criteria.</p> <p>Once a site had been reported as having a perceived speeding problem, this would be assessed by a metrocount, which gathered data on the actual speed of traffic over a set period. This could then be used to determine whether there was an actual problem, and if so how best to address the issue. The figure used for this was the 85th percentile, or the speed at which 85% of the traffic was travelling at or above.</p>

	<p>For sites with an 85th percentile of 35mph or above, Community Speed Watch could be used as an option. SIDs could also be used on these sites. Sites with an 85th percentile of 38mph or above would be prioritised for direct police enforcement.</p> <p>SIDs were most effective when used for no longer than two weeks at a time in one location, and so there was a rolling programme to deploy the SID in each Community Area.</p> <p>Tom concluded by inviting people to report any sites with speeding issues, these could be done via the Area Board issues system, or direct to the Salisbury Community Area Manager, Marianna Dodd.</p> <p>The Chairman thanked Tom for the presentation and invited questions and comments:</p> <ul style="list-style-type: none"> • In response to a question, Tom reported that each SID cost around £6,000 to purchase, but there were on-going costs in terms of moving the unit to each new deployment of around £500, which could amount to £13,000 per year. • It was noted that enforcement may be required on Castle Street and Brown Street. It was also suggested that London Road may be a suitable location for a SID. Fisherton Street and Waymare Road were also raised as locations with speeding issues. • It was noted that the Police ran regular neighbourhood tasking meetings, where requests for speeding enforcement could also be raised.
14.	<p><u>Review of Residents' Parking Schemes</u></p> <p>The Chairman explained that this item was to seek the Area Board's approval of a small change to the prioritisation of Residents' Parking Schemes for review, as agreed by the Area Board at its meeting on 17 March 2011. Priorities 3 and 4 current read as follows.</p> <ol style="list-style-type: none"> 3. Requests no. 11 & 12 – Residents' Parking Zone D – Full review of zone especially Sidney Street and York Road, plus new Zone to the North, in Kingsland Road area. 4. Request no. 1 – Residents' Parking Zone A – Full review of the zone to increase number of available bays. <p>However, it was proposed to combine the proposed reviews of zones D and A to allow work to proceed on the new zone in the Bedford/Kingsland Road area.</p>

	<p><u>Decision</u> To amend the Area Board parking priorities, as agreed at the 17 March 2011 meeting, as follows:</p> <ol style="list-style-type: none"> 3. To consider a new Zone North of Zone D in the Bedford / Kingsland Road area 4. To conduct a full review of Residents Parking Zones A and D to increase the number of available bays in the fastest and most cost effective way possible. <p>ACTION: Joanne Heal / Paul Shaddock</p>
15.	<p><u>Your Local Issues</u></p> <p>In view of the hour, no update was given, but new issues were welcomed and updates could be viewed by the Council's website:</p> <p>http://www.wiltshire.gov.uk/council/areaboards/salisburyareaboard.htm</p>
16.	<p><u>Community Area Grants</u></p> <p>The Chairman invited a representative from each of the grant applicants to give a brief overview of their project to the Board. After each of the applicants had spoken the Chairman invited questions and discussion, then asked for a show of hands from those present to reflect public opinion. The Board members then voted on each application.</p> <p><u>Decision</u> The Wildlife Rescue and Care Centre was awarded £643 towards running a community wildlife awareness project giving 20 free talks in the Salisbury area over a period of six months to the elderly or disabled people in care homes, and young people in schools or hospitals.</p> <p><u>Reason</u> – <i>The application met the Community Area Grants Criteria 2011/12 and would allow this community project to go ahead.</i></p> <p>In relation to the application from the Friary Gardening Club, Reg Williams, Salisbury City Clerk, invited the organisation to contact Salisbury City Council who may be able to provide some spare tools.</p> <p><u>Decision</u> The Friary Residents' Gardening Club was awarded £1000 as start up costs for the organisation.</p> <p><u>Reason</u> – <i>The application met the Community Area Grants Criteria 2011/12 and would allow this gardening club to be set up, and to help develop the sense of community in the area and other benefits in terms of encouraging a healthy lifestyle.</i></p> <p>ACTION: Marianna Dodd</p>

17.

Area Board projects

Marketing Campaign for Park and Ride to people living outside Wiltshire

The Chairman, who had proposed this project, introduced the item, explaining that the suggestion was to promote Salisbury as a destination to people living in Hampshire and Dorset, and to emphasised that over-60s could use the Park and Ride service for free. This was to help increase footfall in the city, following recent publicity over high car-parking charges, which had led to anecdotal evidence of a drop in trade.

The Chairman added that, if approved, the marketing information would be circulated to Area Board members for approval prior to publication.

Councillor Paul Sample declared a prejudicial interest in this item, as his company had previously discussed undertaking some marketing work for Park and Ride.

Decision

The Salisbury Area Board agreed to provide £5,000 of funding towards a marketing campaign to advertise the Salisbury Park and Ride service to people living outside of Wiltshire.

Reasons – As above, to help maximise the use of Park and Ride and to bring new visitors to Salisbury from outside the area.

Improvement of Footpath – Bemerton St John Primary School

Councillor Chris Cochrane, who had proposed this project, explained that walking busses had long been used to escort children along Church Lane to the school. However, it had been considered that the road was too dangerous for large groups of children, and so parents were obliged to escort Children on foot or take them by car, contributing to traffic congestion on the Lower Road.

This project sought to facilitate the use of a path through the St John's churchyard, by providing a lockable gate, and reinforcing the path to allow use by two pupils who use wheelchairs.

The funding was for materials alone; the work would be undertaken by volunteers.

Decision

The Salisbury Area Board agreed to provide £1,750 of funding to the Bemerton St John PTA towards materials to reinforce the existing path through a gate in the fence, to allow use by children travelling to the primary school. The funding is subject to approval of the project by the Diocesan Board, subsequent planning permission, and to the school PTA agreeing to manage the project.

Reasons – To allow safe access for children travelling to the Primary

	<p><i>School, and to support this volunteer-run project.</i></p> <p>ACTION: Marianna Dodd</p>
18.	<p><u>Salisbury City Community Area Partnership (SCCAP) - Core Funding (final tranche)</u></p> <p>The Chairman briefly introduced the report, and requested that an early draft version of the community plan be available for the next meeting of the Area Board.</p> <p>The Area Board expressed its thanks to the members of the Community Area Partnership for their hard work as volunteers to support the project.</p> <p><u>Decision</u> The Salisbury Area Board approves the release of the second and final tranche of core funding for 2011/12 to Salisbury City Community Area Partnership (£7,807)</p> <p>ACTION: Marianna Dodd</p>
19.	<p><u>Appointments to Outside Bodies</u></p> <p>The Chairman reported that the Salisbury Vision had requested that its representative from the Area Board, should be the Area Board Chairman.</p> <p><u>Decision</u> The Salisbury Area Board appointed Councillor Richard Clewer as its nominated representative to the Salisbury Vision Board, in place of Councillor Chris Cochrane.</p> <p>ACTION: James Hazlewood</p>
20.	<p><u>Future Meeting Dates, Evaluation and Close</u></p> <p>The Chairman thanked everyone for attending and noted that the next meeting of the Salisbury Area Board would be held on 17 November 2011 at the Guildhall, the Marketplace, Salisbury, Wiltshire, SP1 1JH.</p> <p>In addition there would be an extraordinary meeting as agreed under item 10 above; this was likely to be on Monday 10 October at South Wilts Grammar School for Girls, and would be confirmed in due course.</p>

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MINUTES

Meeting: SALISBURY AREA BOARD
Place: South Wilts Grammar School for Girls, Stratford Road, Salisbury SP1 3JJ
Date: 10 October 2011
Start Time: 7.00 pm
Finish Time: 9.47 pm

Please direct any enquiries on these minutes to:

James Hazlewood (Senior Democratic Services Officer), Tel: 01722 434250 or (e-mail) james.hazlewood@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Richard Clewer (Chairman), Cllr John Brady, Cllr Christopher Cochrane, Cllr Brian Dalton, Cllr Mary Douglas and Cllr Ricky Rogers

Cllr Jane Scott OBE (Leader of the Council) and Cllr John Thomson (Deputy Leader and Cabinet Member for Adult Care, Communities and Housing)

Wiltshire Council Officers

Marianna Dodd, Salisbury Community Area Manager
Alistair Cunningham, Service Director for Economy and Enterprise
Richard Walters, Director, Salisbury Vision
Shane Verrion, Tree Officer
James Hazlewood, Senior Democratic Services Officer

Town and Parish Councils

Salisbury City Council – Cllr Su Thorpe, Cheryl Hill, Cllr Anne Chalk, Cllr Bobbie Chettleburgh, Cllr John Collier, Cllr John Lindley, Cllr Jeremy Nettle, Cllr Andrew Roberts, Cllr Joe Rooney, Cllr Ian Tomes, Cllr Gloria Tudhope, Reg Williams

Laverstock and Ford Parish Council – Cllr David Law

Partners

“Our Salisbury” – Salisbury City Community Area Partnership (SCCAP) – Debrah Biggs

Salisbury Royal British Legion – John Grigsby

St Edmunds Community Association – Mary Stephens

Salisbury City Centre Management – Ian Newman, Graham Gould

Salisbury Wheelchair Awareness Group – Helen Farmer Francesca Stout

Harnham Neighbourhood Association – John McGarry

Salisbury Journal – Annie Riddle

Spire FM – Martha Bedford

Total in attendance: 184

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Salisbury Area Board and invited the members of the Board to introduce themselves.</p> <p>The Chairman also explained the role and arrangements of the Area Board for the benefit of those who were attending for the first time.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from Wiltshire Councillors Paul Sample and Bill Moss.</p>
3.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
4.	<p><u>Chairman's Announcements</u></p> <p>None.</p>
5.	<p><u>Salisbury Market Place</u></p>
5.1.	<p><u>Introduction</u></p> <p>The Chairman explained that the situation had changed since the agenda had been published, and that the Salisbury Vision Board had published a statement indicating that it had transferred responsibility for the Marketplace refurbishment project to the Area Board. Councillor Jane Scott, Leader of Wiltshire Council, had also given assurance that resources and funding would be made available to the Area Board to take the project forward.</p> <p>In view of the Area Board's new role in the process, the Chairman moved that the existing planning applications be withdrawn, to allow for further consultation with the Community and for a revised plan to be put forward.</p> <p><u>Decision</u> The Salisbury Area Board agreed to withdraw the planning applications in relation to the proposals for the Marketplace (ref S/2011/1320, S/2011/1321 and S/2011/1322).</p> <p>The Chairman also referred to the public survey which the Area Board had</p>

	<p>published to find out about the views of Salisbury residents in relation to the various elements of the proposals for the Marketplace. Nearly 1200 responses had been received so far, and the survey would remain open for a further 3 weeks. Paper copies of the survey were available at the meeting, along with freepost envelopes. Alternatively, the survey could be completed online at www.goo.gl/AeLEz. The Chairman encouraged everyone to circulate the survey to all friends and family; it was important to get a high response rate in order to ensure a cross section of the community, and an accurate reflection of the views of those who live, work, or shop in the city.</p> <p>At the Chairman’s invitation, City Cllr Su Thorpe (Leader of Salisbury City Council) made a statement on behalf of Salisbury City Council (SCC), including the following points:</p> <ul style="list-style-type: none"> • SCC had not formally debated the issues relating to the Salisbury Vision, although it supported the Vision’s mission statement of making Salisbury “a clean, green, safe and friendly city...consistently acknowledged as being one of England’s best places to live.” • SCC had inherited the decision of the former Salisbury District Council (SDC) in terms of the selection of the architect and the proposal which included the removal of the trees and moving the war memorial. This decision had only been made four months prior to Councillors assuming office in SCC and no Councillors, including four of the SDC cabinet members who had made the decision, considered that the decision should be reviewed. Once the planning application had been submitted, the standard planning consultation process had begun. As part of this process, the SCC planning committee had considered and supported the proposal, on the proviso that the replacement of trees, the changes to disabled parking, and the moving of the war memorial were all done sensitively. • SCC was aware of significant public concern over the adequate provision of disabled parking. It was noted that New Canal Street could accommodate more disabled parking spaces. • SCC considered that it was extremely important to get the Vision projects right (including the Marketplace refurbishment), to create a sustainable future for Salisbury, keeping young talent in the city. It was also important to take the opportunity for investment in such an important space in the city. <p>The Chairman thanked Cllr Thorpe for the City Council’s contribution.</p>
5.2.	<p><u>Feedback of Survey Results</u></p> <p>The survey had asked respondents to indicate how strongly (or not) they agreed with a number of statements. The Chairman explained that he would give the results for each section of the survey in turn. For ease of reference, the results for “strongly agree” and “agree” had been combined, as had those for “strongly</p>

disagree” and “disagree”. A full breakdown of the results was available, and would be published in due course, once the survey had closed.

5.3.

Trees

The issue of the trees had generated the most public interest in the scheme, with a petition in support of retaining the existing trees receiving over 11,000 signatures to date.

The results of the survey (so far) relating to the trees were as follows:

Statement	% Agree	% Disagree
There should be trees in the Marketplace.	96	2
All of the existing healthy trees in the Marketplace should be retained	73	15
Diseased trees in the Marketplace should be replaced with semi-mature trees of the same species.	76	10
I would be happy to see trees in the Marketplace taken down providing they were replaced with semi-mature trees	40	51
Some of the existing trees are too big and block views in the square	32	56
Where tree roots are breaking up the surface of the Marketplace, action should be taken to repair it	80	10
Benches and street furniture should be put around large trees to prevent roots causing a trip hazard	67	16
Some of the trees should be removed to open up the views in the Square	25	60

The majority of the trees should be removed	10	80
The trees should be replaced with smaller specimens that are properly managed	23	64
If trees in the Marketplace are replaced, the species they are replaced with should be decided by the public	44	29

The Chairman invited questions and comments, noting that Shane Verrion, the Council's tree officer was present to answer any technical questions in relation to the trees:

- In response to a question it was noted that the replacement of the trees as part of the Vision's withdrawn plans had accounted for a relatively small proportion of the overall cost of the scheme. An exact answer could not be given as the work on the detailed breakdown of costs would have been undertaken after the planning permission stage.
- Shane Verrion, Wiltshire Council's Tree Officer, confirmed that his personal opinion was in favour of the retention of the 30 healthy trees which were graded B (worthy of retention). Of the remaining four trees, number 480 (as shown on the plan at page 1 of the agenda) was graded R (needs replacement), and numbers 482, 464, and 486 were graded C (of no great value).
- Responding to a question, Shane estimated that the trees had not been maintained for over five years, although it was noted that this was the responsibility of another part of the Council.
- Shane considered that the four large trees along the western boundary of the Marketplace could be brought back into condition with regular pollarding on a 3-7 year cycle.
- It was noted that Letts Wheeler, the architects who had designed the Vision's proposal, had been selected partly as their proposal originally proposed to retain the trees. This had changed once the architects became aware of the root damage to the tarmac and drains, and was to protect the proposed high quality surfacing.
- In response to a question, Shane noted that it was not good practice to run cables between trees, although it was not unusual, and the trees would tolerate a small amount of damage from tack pins etc.

- The questions was put as to whether Letts Wheeler had failed to meet the requirements of the contract as the design had been withdrawn, or whether the procurement process had been inadequate. Alistair Cunningham, Wiltshire Council's Service Director for Economy and Enterprise, undertook to investigate this and report back to the Area Board.

ACTION: Alistair Cunningham

- The view was expressed that the Marketplace should be kept as two distinct spaces (i.e. the Market Square and the Guildhall Square), rather than being combined into one large space by the removal of the line of Lime trees down the boundary of the two squares, as proposed under the Vision's withdrawn proposal.
- The view was also expressed that having one single space would offer greater flexibility for events, such as the Christmas lights switch-on, and the Remembrance Sunday parade. It was also noted that the Marketplace had been one single space until the trees had been planted in the 1890s.
- In response to a question, Shane advised that surface roots should only be a significant problem around larger trees, often within a 2m radius of the tree. Exploratory work would be required prior to identifying a solution. If the roots could not be pruned due to risk of destabilising the tree, then other options included a raised surface around the tree, or resin-bonded surfacing which would absorb some root growth.
- Replying to a question regarding systems to ensure the survey was only completed once by each household, the Chairman explained that only 1 electronic reply could be submitted per computer, although this could not be verified for paper copies.
- Shane confirmed that there was an established virus for London Plane trees. However, this was no more prevalent than similar diseases for other species, and was not apparent on the trees in the Marketplace.
- In response to a question, Shane reported that the life expectancy of London Place trees was in excess of 40 years, although it was impossible to be accurate, as each specimen would be different.
- Reference was made to a village in France where the main square was built on a raised area to accommodate tree roots, while also maintaining a level surface for wheelchair users.

In concluding the discussion on the trees, the Chairman asked for a show of hands from the room on a number of issues, as follows.

- The meeting was in favour of retaining two separate spaces inside the Marketplace (i.e. the Market Square and the Guildhall Square).
- The meeting was in favour of keeping the existing trees.
- The meeting was in favour of regular maintenance of the trees.
- The meeting had no strong view regarding planting more trees.
- The meeting was in favour of the option of providing street furniture around the trees to address the issue of root growth.

It was noted that this was only representative of the views of those present, and that further public debate (including the results of the survey) would be necessary to ensure a reliable indication of public opinion.

5.4.

Car Parking / Disabled Car Parking

The results of the survey (so far) in relation to car parking and disabled car parking were as follows:

Statement	% Agree	% Disagree
The Marketplace should be resurfaced	58	24
The Marketplace should become a pedestrian only zone	62	30
There should be disabled parking spaces in the Marketplace	53	32
There should be more disabled parking spaces in the Marketplace vicinity	49	26
Disabled parking places could be placed along roads on and near the Marketplace	66	18

At the Chairman's invitation, Helen Farmer spoke on behalf of Salisbury Wheelchair users group, in relation to the provision of disabled car parking in the Marketplace, making the following points:

- Roadside spaces were more dangerous for disabled users to park in, due to access issues when getting in and out of wheelchairs.
- Around 50-75% of cars in the Marketplace were blue badge holders, but it was also important to remember drivers with disability or mobility issues who did not qualify for a blue badge.
- The idea of using New Canal Street for additional disabled parking was supported.

- The Wiltshire Council parking strategy set out a commitment to meeting national minimum standards, of providing disabled parking within 50m of essential services. The Marketplace currently met this requirement, with the library, banks, Post Office and a pharmacy all within a short distance.
- Consideration needed to be given to accessibility when choosing surfacing. For example, cobble stones or similar surfacing could be uncomfortable or even painful for wheelchair users. Paving stones would be more suitable, although they had to be maintained to prevent cracks and wobbles.

The Chairman thanked Helen for the presentation and invited questions and comments from the floor. The following points were raised:

- The view was expressed that the pavements in Salisbury were inadequately maintained. It was also stated that improving the surfacing in the Marketplace was only worthwhile if contractors and utilities companies were required to reinstate the original condition after digging. Sustainable revenue funding would also need to be identified to maintain the quality of the surfacing.
- Several comments were made in relation to the need to maintain the distinction of the historic right of way from the north-east corner to the south-west corner of the square. This was supported by a show of hands from those present.
- Responding to a question regarding how many disabled parking spaces were required in Salisbury, Helen was unable to give a number. However, she noted that Salisbury had around half the recommended number of spaces as a percentage of total car parking spaces. In addition, some car parks did not have level access, and wheelchair users had to travel on the road to get onto the pavement, creating a danger for them and passing vehicles. Helen considered that a review of off-street disabled parking in Salisbury was required, to ascertain the number of spaces needed and where these could be provided.
- Adequate cycle parking was raised as an important requirement for the refurbished Marketplace, as it was cheap to provide, took up little space, and encouraged cycle use.
- Reference was made to the possibility of pedestrianising Blue Boar Row.
- Helen requested that any plan should be subject to a full equality impact assessment.
- In relation to a question regarding how much money had been spent on the project so far, this was estimated to be around £200,000, and a full breakdown would be provided for the next meeting.

ACTION: Alistair Cunningham

The Chairman invited a show of hands from the room on a number of issues, as follows:

- The meeting was in favour of resurfacing the Marketplace.
- The meeting was evenly divided on the issue of whether the Marketplace should be pedestrianised.
- The meeting was against pedestrianisation during the daytime, and allowing parking in the evening.
- The meeting was in favour of providing more disabled parking in the city.

5.5.

War Memorial

The results of the survey (so far) in relation to the War Memorial were as follows:

Statement	% Agree	% Disagree
The War Memorial should be moved	57	31
It makes a difference if English Heritage agree that it can be moved	25	53

The Chairman invited questions and comments:

- The view was expressed that the War Memorial was not ideally situated in its current orientation, in terms of the Remembrance Day parade. The Vision's proposal had suggested that the Memorial be moved to the western boundary of the Marketplace, facing east.
- However, views were also expressed that the location of the War Memorial was not a problem for the parade. It was also considered that it would be insensitive to move the War Memorial, whilst British Forces were actively deployed in Afghanistan.
- It was noted that the Royal British Legion did not support the relocation of the War Memorial.

At the Chairman's request for a show of hands, the meeting was strongly in favour of leaving the War Memorial in its current location.

5.6.	<p><u>Public Toilets</u></p> <p>The results of the survey (so far) in relation to the provision of public toilets were as follows:</p> <table border="1" data-bbox="336 421 1481 595"> <thead> <tr> <th data-bbox="336 421 719 483">Statement</th> <th data-bbox="719 421 1098 483">% Agree</th> <th data-bbox="1098 421 1481 483">% Disagree</th> </tr> </thead> <tbody> <tr> <td data-bbox="336 483 719 595">There should be public toilets in or near the Marketplace</td> <td data-bbox="719 483 1098 595">93</td> <td data-bbox="1098 483 1481 595">2</td> </tr> </tbody> </table> <p>At the Chairman's request for a show of hands, the meeting was <u>in favour</u> of providing public toilets. It was noted that this should include disabled toilets.</p>	Statement	% Agree	% Disagree	There should be public toilets in or near the Marketplace	93	2
Statement	% Agree	% Disagree					
There should be public toilets in or near the Marketplace	93	2					
5.7.	<p><u>Summary and Conclusion</u></p> <p>The Chairman thanked everyone for their contributions to the discussion and proposed that a Community Working Group be established to consider and propose a design brief for the refurbishment of Salisbury Marketplace.</p> <p>During discussion a number of final points were raised, including the following:</p> <ul style="list-style-type: none"> • The Market traders should be consulted on any proposal which would impact on the layout of the marketplace. • Despite the high level of response to the petition and the survey, this still only represented a relatively small percentage of the population of Salisbury. Everyone was asked to encourage friends and family to give their views. • The business community wanted the refurbishment work to go ahead as soon as practicable. • The Community Working Group was asked to consider new ideas for the Marketplace, such as the provision of Wifi, and charging points for electric cars. • It was noted that residents of the surrounding rural areas should also be involved in contributing to the survey and any future proposals. • In response to a question regarding how the survey was being made available, the Chairman reported that, in addition to the online survey, paper copies were available at the library, and at the Council's offices in Milford Street. Copies of the survey and pre-paid return envelopes were also available at the back of the meeting. It was noted that the copies at the library did not have a return address listed. This would be corrected, although copies could be returned to library staff or to any of the Council's 						

	<p>offices.</p> <p>ACTION: Marianna Dodd</p> <ul style="list-style-type: none"> • Anyone wishing to be involved in the proposed Community Working group was encouraged to contact Marianna Dodd, on 01722 434696 or email Marianna.dodd@wiltshire.gov.uk. <p><u>Decision</u> The Salisbury Area Board agreed to establish a Community Working Group to discuss and propose a design brief for the refurbishment of Salisbury Marketplace, based on the outcome of the on-going survey, the 11,000+ signatures on the “Save Our Salisbury Trees” petition, and the views expressed by the residents of Salisbury.</p>
6.	<p><u>Future Meeting Dates, Evaluation and Close</u></p> <p>The Chairman invited those present to give an evaluation of the meeting, by way of a show of hands. In general, those present considered that the meeting had been good.</p> <p>The Chairman thanked everyone for attending and noted that the next meeting of the Salisbury Area Board would be held on 17 November 2011, 7pm at Salisbury Guildhall, The Market Place, Salisbury, SP1 1JH.</p>

Salisbury Area Board – 17 November 2011

Chairman's Announcements

11 to 19 Commissioning Strategy

On 13 September 2011 Wiltshire Cabinet approved the Commissioning Strategy for 11 to 19 year olds. This included 7 broad priorities on:

- Employment and training
- Educational attainment
- (These were the top 2 commissioning priorities selected by young people)***
- Housing
- Transport for young people
- Involving young people
- Volunteering
- Improving integrated youth services.

Cabinet also approved a Wiltshire Youth Work Offer. The key features of the Youth Work Offer are:

- Open Access Youth Work
- Higher level targeted youth work support
- Better co-ordination of positive activities for young people
- Stronger partnerships
- Increased use of volunteers.

An implementation group which includes Councillor representatives has been established.

Salisbury Area Board – 17 November 2011

Chairman's Announcement

Household Survey – “What matters to you”

The Council and its partners, Wiltshire Police, Wiltshire Wildlife Trust, Probation Service, Wiltshire Fire and Rescue and NHS Wiltshire are undertaking a large random survey to Wiltshire residents in order to understand local people's priorities and needs.

The survey called “What matters to you” will be going out to 20,000 Wiltshire households at random, some 3,000 from the Council's People's Voice panel, as well as a large list of email addresses made up of council contacts and commercial lists. Many of the residents in your community area can expect to receive or have received these through their doors or via email.

We are also making available a large supply of the surveys through reception points in main offices, leisure centres and libraries so that any adult resident aged 16+ can partake if they want to. Naturally the survey will be available through the council's own web site and that of our partners. Many local town and parish councils have also kindly offered to host the survey on their own websites.

Topics covered in the survey include:

- What it's like to live in the area
- Spending priorities
- Community safety issues
- The natural environment
- Healthy living

Please could you encourage local people to take part in the survey if they are asked. Copies of the survey are available at this meeting if anyone wishes to take one away and complete it.

There is also an on line version available as shown in the survey pack - www.wiltshire.gov.uk/whatmatterstoyou and this is the preferred method of completion as it costs the council nothing and saves postage.

Contact Officer:

Philip Morgan – Research Manager

Tel: 01225 713186

Email: Philip.morgan@wiltshire.gov.uk

Salisbury Area Board
17 November 2011

Update on outcomes/actions from meeting on 15 September 2011:

Minute number (page)	Decision / Action	Update
10. Petition re Salisbury Marketplace (pages 6-9)	Request for withdrawal of planning applications and Extraordinary Area Board meeting to be arranged	Planning applications since withdrawn, Extraordinary meeting held on 10 Oct (see below) and further updates to be given at 17 Nov meeting.
14. Review of Residents' Parking Schemes (page 12)	Minor amendment to priorities	Amendment forwarded to parking officers.
19. Appointments to Outside Bodies	Change to Area Board representative on Salisbury Vision Board	Change made and notified to Vision

Update on outcomes/actions from Extraordinary meeting on 10 October 2011:

Minute number (page)	Decision / Action	Update
5.1 Market Place - Introduction	Area Board agreed to withdraw the planning applications (S/2011/1320, S/2011/1321, and S/2011/1322).	Applications withdrawn
5.3 Market Place - Trees	Alistair Cunningham to investigate terms of contract with Letts Wheeler, in view of design not meeting requirements of the community.	Update sought
5.4 Market Place - Parking	Alistair Cunningham to provide a breakdown of the £200k already spent on the Marketplace project.	Update sought

5.7 – Market Place – Summary and Conclusion	Community Working Group to be established.	Full update to be given at 17 November meeting (item 7)
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Experience historic Salisbury!

Come and enjoy a fantastic day out in the historic city of Salisbury with its iconic cathedral, boutique shops and traditional market place.



Two-for-one on Tower Tours for Park & Ride customers!

In addition Park & Ride customers can experience the following great benefits:

- Free all day parking
- It's easy – the five sites surrounding the city serve all the major routes into Salisbury, see www.wiltshire.gov.uk for details
- Great value – just £2.50 for a return or £3.50 if you're travelling in a group of up to four people. Over 60s travel free
- Less stress – no city centre driving or searching for a parking space

Park & Ride customers are offered two-for-one on Tower Tours at Salisbury Cathedral. Climb 332 steps to the top of the tower for a view to remember! Offer valid until 31 December 2011. Please call 01722 555156 to check running times and book to avoid disappointment.

Free travel on the Park & Ride for concessionary pass holders!



Supported by Salisbury Area Board

Wiltshire Council
Where everybody matters

Salisbury Marketplace Community Working Group

Terms of Reference

Purpose: To discuss and propose a design brief for the refurbishment of Salisbury Marketplace, based on the outcome of the on-going survey, the 11,000 signatures on the “Save Our Salisbury Trees” petition, and the views expressed by the residents of Salisbury including all previous consultations carried out by the Salisbury Vision and other bodies.

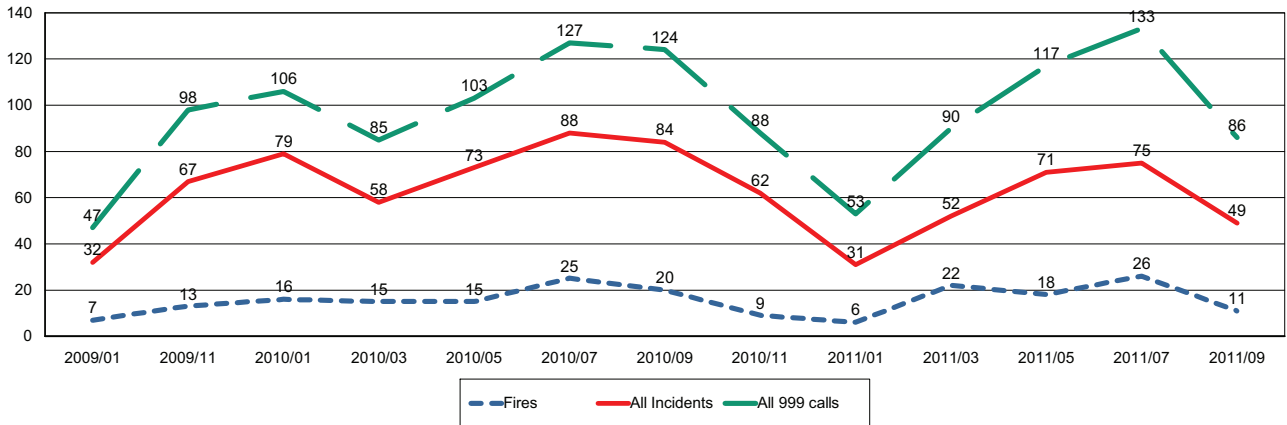
- Meetings will be chaired by Councillor Richard Clewer, as Chairman of the Salisbury Area Board.
- Meetings will be held as required to produce a design brief.
- Meetings will be held in the evenings to maximise attendance by those who work during the daytime.
- The working group is an informal group, set up by the Salisbury Area Board, and holds no formal decision-making authority, nor legal constitution.
- Meetings will be supported by officers from Wiltshire Council.



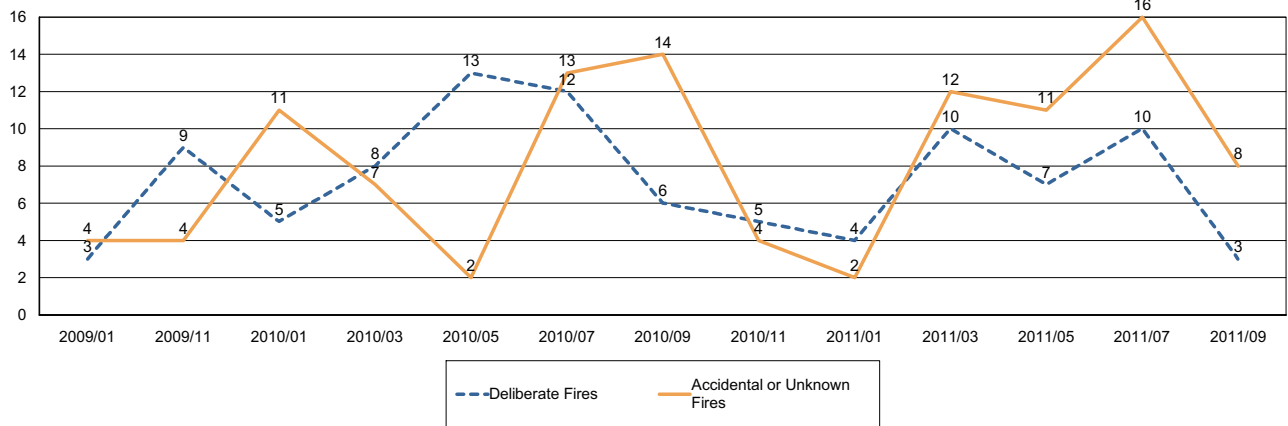
Report for Salisbury Area Board

The following is a bi-monthly update of Fire and Rescue Service activity up to and including September 2011. It has been prepared by the Group Manager for the Board's area.

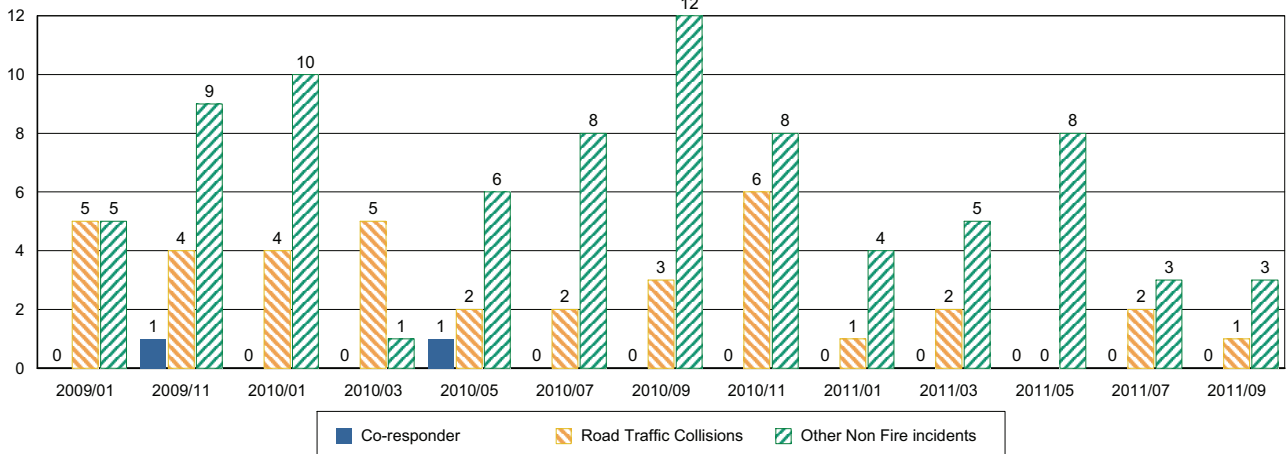
Incidents and Calls



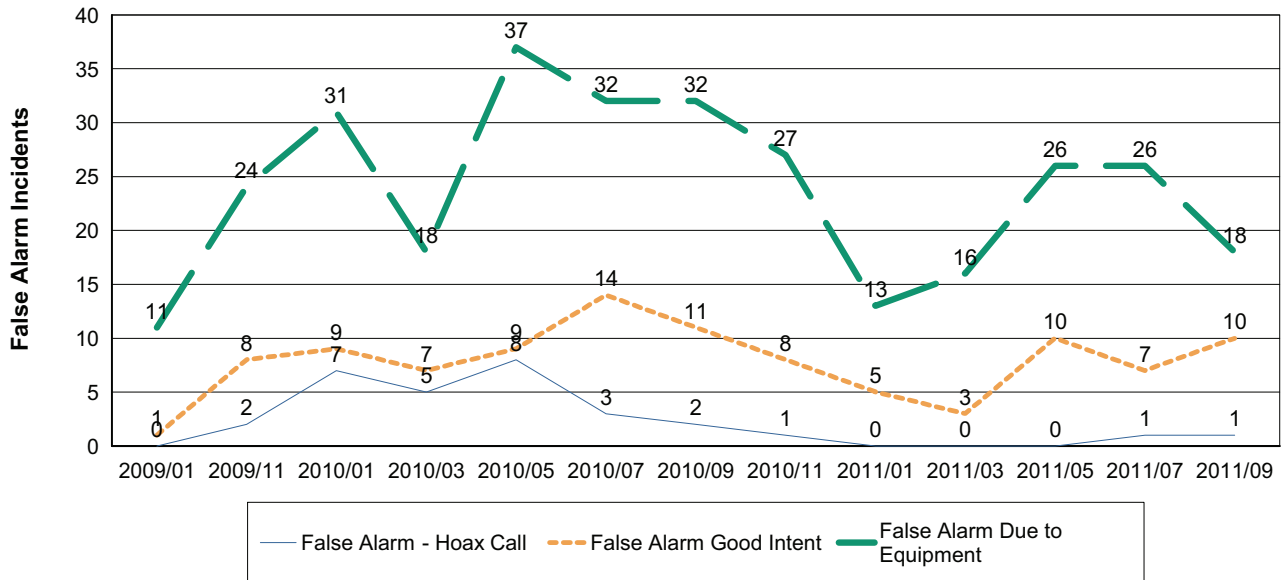
Fires by Cause



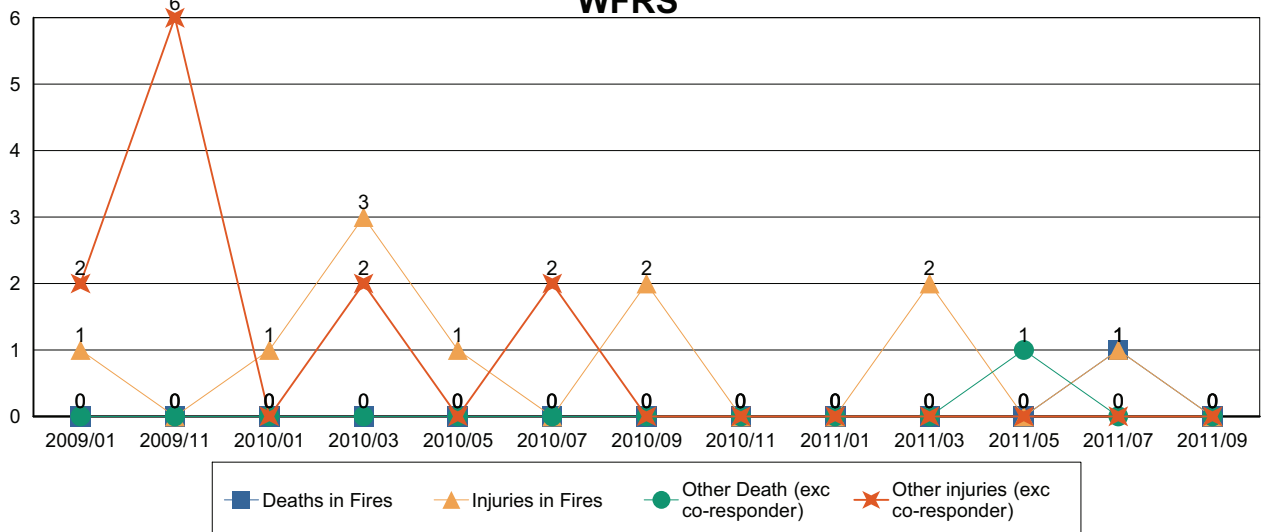
Non-Fire incidents attended by WFRS



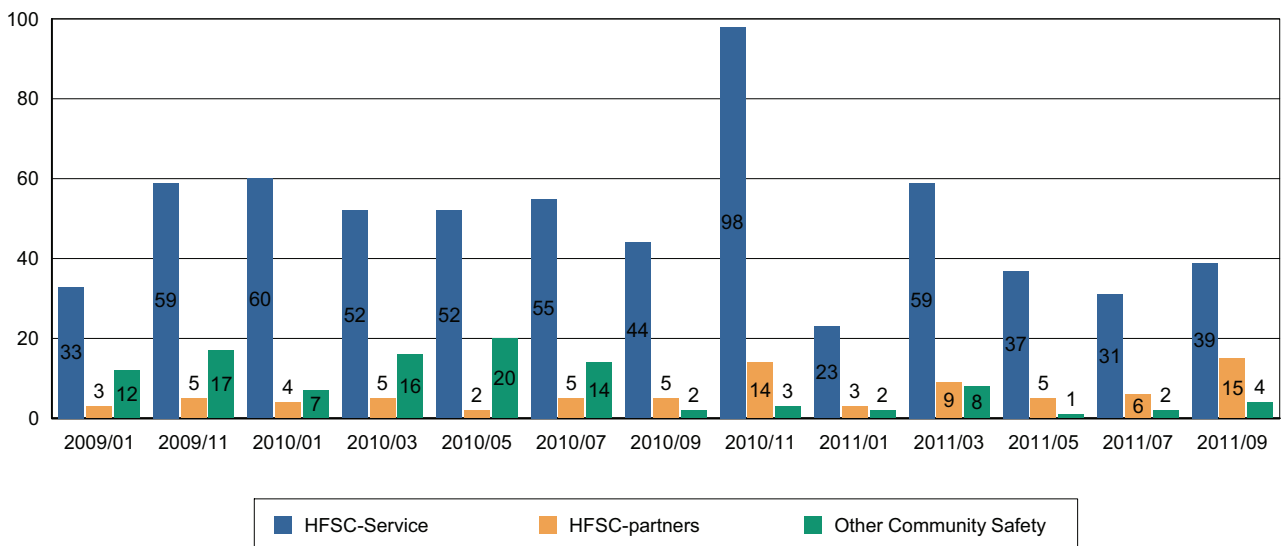
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Report to	Salisbury Area Board
Date of Meeting	17 November, 2011
Title of Report	Community Area Grants

Purpose of Report

To request that Councillors consider three applications seeking 2011/12 Community Area Grant funding.

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement. With this in mind Community Area Grants should be encouraged from and awarded to community and voluntary groups.
- 1.4. Area boards will not consider applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.5. Officers are required to provide recommendations in their report, although the decision to support applications and to what level is made by Wiltshire Councillors on the Area Board.
- 1.6. Funding applications will be considered at every Area Board meeting.
- 1.7. All applicants are encouraged to contact Charities Information Bureau who is working on behalf of Wiltshire Council to support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.8. Paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.9. The 2011/2012 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) or paper versions are available from the Community Area Manager.

Background documents used in the preparation of this Report	<ul style="list-style-type: none"> • Community Area Grant Application Pack 20011/12 • Salisbury City Community Area Plan 2004 – 2009
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2011/12 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be 6 rounds of funding during 20011/12. The fourth round of funding is contained in this report.

3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Salisbury Area Board.
- 4.2. Salisbury Area Board has been allocated a 2011/2012 budget of £78,075 for community grants, community partnership core funding and councillor led initiatives. The carry forward from the 2010/2011 budget is £31,429. This leaves a total budget of £109,504 for 2011/2012.
- 4.3. If the three applications put forward for community area grants are approved at this meeting, the Board will have £44,583 left in its budget.

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

8. Grant Application: SAL 19/11

Applicant	Project proposal	Funding requested
Salisbury Trust for the Homeless	Restoration of an important Grade II listed Victorian building in the centre of Salisbury and the refurbishment of its 12 single flats.	£5,000

1. The Officer recommends that a total amount of £5,000 requested is awarded for this project subject to:
 - that sufficient funds from other sources have been allocated and confirmed to enable the project to proceed
2. This application meets the grant criteria 2011/12.
3. This application demonstrates a link to the Community Plan.
4. This application meets Wiltshire Council priorities.
5. Summary details about the applicant: Salisbury Trust for the Homeless is a company limited by guarantee, registered company number 05812515 and registered charity number 1118746. The objects of the company include ‘the relief of poverty by the provision of accommodation primarily for young single people who are homeless.
6. Summary details about the project: The application is one of many bids for funding toward The St Paul’s Almshouses Refurbishment Fund with the purpose of bringing the Almshouses back into use as housing for homeless people in Salisbury. For the purpose of the council’s audit trail, the applicant suggested that the bid for £5,000 could specifically cover the timber treatment for roofs and floors (please see Appendix 1a: Financial Costings).
7. Support/Endorsements to the project: A Wiltshire Council officer provided the following supporting information. The St Paul’s Almshouse project will provide 12 new homes for applicants who have been through the homelessness route and are ready to leave supported accommodation. The total number of applicants on Wiltshire Council’s housing register who are identified as being in priority need of 1 bed accommodation of this type currently stands at 699 for Salisbury City area alone, although a high proportion of those will be in the general needs group rather than homeless. However, there is sufficient need to support new move-on accommodation which will free up other supported housing units for those which higher levels of need, and ease the pressure off of the demand for general needs

units for others on the waiting list. Salisbury City Council representative offered support as they saw this type of housing as badly needed in Salisbury.

8. What will happen if the Area Board makes a decision not to fund the project: if the project cannot secure sufficient funds, including the £5k from the Area Board, the project may not go ahead.

9. Grant Application: SAL 21/11

Applicant	Project proposal	Funding requested
South Wiltshire Agenda 21	To update the Salisbury and Wilton Walking Map that promotes local walking routes.	£1,500

1. The Officer recommends that an Award of £1,500 is made to this project subject to confirmation of Salisbury City Council's £500 and Local Business Sponsorship of £500.
2. This application meets the grant criteria 2011/12.
3. This application demonstrates a link to the Community Plan.
4. This application meets Wiltshire Council priorities
5. Summary details about the applicant: South Wiltshire Agenda 21 (SWA21) is a local group of individuals and organisations who are working together to promote change in our local community. The Agenda 21 slogan "**Think Global, Act Local**" helps people to think about how their own actions can have a global impact and what can be done locally to reduce that impact.
6. Summary details about the project: This map will update the existing map first published in 2004 which is now out of date. The funding of an updated map was discussed at the sub-group of the Community Area Transport Group (CATG) on 19 September, 2011 which is looking at ways to assist the public to access and move around the city. The sub-group were informed that the cycling group COGS had investigated costs of updating the Salisbury Cycle Map and producing an online interactive cycle map for the area, submitting a proposal to Wiltshire Council for inclusion in the LSTF bid but this had been unsuccessful. The CATG sub-group were in favour of a bid to the Community Area Grant fund and tasked SW Agenda 21 to follow this through.
7. Support/Endorsements to the project: Salisbury City Council representatives lend support to this project '...as it will help to improve fitness in Salisbury.' SCC also suggested that the maps could be sold for a small amount to help recoup the costs and to have money available towards the next reprint.
8. What will happen if the Area Board makes a decision not to fund the project: an updated map will not be produced at this time.

10. Grant Application: SAL 22/11

Applicant	Project proposal	Funding requested
Sarum Counselling	To provide reduced fee and subsidised counselling for people on limited means.	£1,000

1. The Officer recommends that an Award of £1,000 is made to this project.
2. This application meets the grant criteria 2011/12.
3. This application demonstrates a link to the Community Plan.
4. This application meets Wiltshire Council priorities
5. Summary details about the applicant: Sarum Counselling Service is a Company Limited by Guarantee, registration number 4049481. Its objects state: The relief of persons suffering from mental stress or disorders by the provision of therapeutic psychotherapy services within Wiltshire, Hampshire, Dorset and Somerset regardless of the beneficiaries race, creed or sexual orientation.
6. Summary details about the project: The aim of seeking funding is to provide a bursary for those on limited means who live in Salisbury who want to help themselves and toward enabling equal access to this local resource.
7. Support/Endorsements to the project: Salisbury City Council representatives lend support to the project '.... Sarum Counselling is an excellent service provided for local people....they work very hard not to turn anyone away and raise money in order to be able to subsidise those people that are in need of counselling but cannot afford it.' '....there is a need for provision of counselling for people on lower incomes.'
8. What will happen if the Area Board makes a decision not to fund the project: Sarum Counselling Service may not be able to give out bursaries to those in need of this type of support.

Appendices	Appendix 1 Grant application – Salisbury Trust for the Homeless Appendix 1a Financial Costings Appendix 2 Grant application – South Wilts Agenda 21 Appendix 3 Grant application – Sarum Counselling Service
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No unpublished documents have been relied upon in the preparation of this report.

Report Author	Marianna Dodd, Salisbury Community Area Manager Tel: 01722 434696 E-mail: Marianna.dodd@wiltshire.gov.uk
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Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

Please contact your Community Area Manager before completing your application (See Section 3 for contact details)

1. Your organisation or group			
Name of organisation	Salisbury Trust for the Homeless		
Contact name			
Contact address			
Contact number	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;"></td> <td style="width: 30%; text-align: center;">e-mail</td> </tr> </table>		e-mail
	e-mail		
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		
2. Your project			
Project Title/Name	Restoration of St Paul's Homes Salisbury		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Restoration of an important Grade II listed Victorian building in the centre of Salisbury and the refurbishment of its 12 single flats. The Almshouses Association are anxious the building should be returned to its former use as a secure home for vulnerable people. Anglicans, for whom it was built in the 1860s, will have priority but it will be available for any homeless adult regardless of age, sex, or ethnicity, who has been supported and ready to live an independent life. This provision will free 12 places in supported housing.		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Salisbury Area Board		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/> Date June 2011 No <input type="checkbox"/> <input type="checkbox"/>		
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/> Date May 2011 No <input type="checkbox"/>		

Where will your project take place?	On site, St Paul's Road, Salisbury
When will your project take place?	Work due to start mid October 2011
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	Salisbury has been very short of 'move on' accommodation like this. Private landlords ask for a heavy deposit which clients cannot afford, and the council has very little accommodation for single people. The need for single bed places in Salisbury alone is at present 699. See attached letter from Helen Taylor, Principal Development Office, W C.
How many people will benefit from your project?	12 + 12 at any one time
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areboards Please provide a reference/page no.	Provision of affordable housing and improving the St Paul's roundabout area. Page 26
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Any other information about your project. The Salisbury Area Board kindly supported our first application to the Wiltshire Performance Award Grant Scheme in the Spring but unfortunately they decided not to give a grant. A local grant now would be very welcome. 50 applications have been made in all to charitable trusts. Those shown in Part 3. below have given or agreed to give to this project. 19 have not yet replied but CRASH has promised "10,000 and is helping to find building materials at a reduced rate.	

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text" value="4"/>	Female	<input type="text" value="4"/>
25 – 50 years	Male	<input type="text" value="1"/>	Female	<input type="text" value="1"/>
Under 25 years	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Disabled People	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>
Black and Minority Ethnic people	Male	<input type="text" value="0"/>	Female	<input type="text" value="0"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

General fund raising will continue. Once built and occupied the licence fees at £80/week each will be sufficient to cover maintenance, pay the mortgage interest and leave a surplus of around £3000 p a.

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

When the work is complete, its appearance improved and it is occupied by satisfied tenants and Salisbury citizens are happy to see the building restored.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

Salisbury City Council

£2,000

£2,000

Tudor Trust

£69,500

£70,000

Pilgrim Trust

£24,000

£15,000

Garfield Weston Foundation

£57,500

£7.500

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: for STFH	Month: 31 March	Year: 2011
A - Total income:	£209,821	
B - Minus total expenditure:	£173,965	
Surplus/deficit for year: (A minus B)	£ 35,856	
Free reserves currently held:	£137,606	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
	£		P/C	£
See attached list	£	Own fundraising/reserves		£20,000
	£			£
	£	Parish/town council		£2,000
	£			£
	£	Trusts/foundations		£102,700
	£			£
	£	In kind		£
	£			£
	£	Other		£18,168
	£			£
	£			£
	£			£
Total Project Expenditure	£900,000	Total Project Income		£140,868

Total project income B	£140,868
Total project expenditure A	£900,000
Project shortfall A – B	£759,132
Grant sought from Wiltshire Council Area Board	£5,000
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date) 01/07/2010
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 05/10/2011

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team (see section 3)

FINANCIAL - COSTINGS

How the monies are to be expended

Initial budget costs for the building works are as follows.

<u>Building</u>	£
Overhaul all pitched roofs, renew all lead work, repair chimney stacks, recover flat lead roofs.	26,000
Replace/refurbish rainwater goods.	10,500
Replace all windows with galvanised painted leaded single glazed units with inner secondary glazing.	58,000
New or refurbished flat entrance doors.	9,000
Repairs to stonework of elevations, flint walling and brick walling and cleaning.	25,000
Timber treatment to roofs and floors.	5,000
Damp proofing (internal injected DPC)	6,000
Plaster repairs to walls and ceilings and insulated inner skin to external walls.	75,000
Insulation to roof spaces and formation of roof traps.	3,000
Repairs to timber floors, insulation to underside of ground floor where possible.	17,000
Insulation to first storey floor joists and insulated sound absorbing layer over	16,500
New skirtings.	4,800
Refurbishment of fire surrounds and sealing of fireplace openings with vents	3,600
New electrical installation including extract fans, smoke detector, carbon monoxide detector.	48,000
New wet central heating and hot water installation with gas fired combi boiler and new gas supplies.	72,000
New soil drainage including all wastes and soil pipes run internally and ducted.	8,000
New kitchen units and wall tiling.	21,600
New sanitaryware with baths/shower or separate shower with wall tiling.	24,000
New or refurbished internal doors and furniture including cupboards.	6,000
Redecoration.	24,000
New non-slip vinyl sheet flooring to kitchen and bathrooms.	5,700
Carpet to other areas of flats.	8,000
Miscellaneous fittings e.g. curtain battens, coat hooks, towel rail, toilet roll holder and bathroom mirrors.	3,600
New cycle store/extension.	8,000

External Areas

Landscaping of courtyard to include planted areas, stone paths and seating etc. 15,000

Landscaping of the surround to the building including new stone paths to replace concrete/tarmac, planted areas, seating and amenity areas to larger grass sections to north and south. Extension of hedge to east side to fully separate church grounds, repairs to existing boundary wall and railings. 28,000

Excavation and creation of parking area to the south side accessed off St Pauls Road with new retaining walls, railings, steps and ramps and bin enclosure. Enhanced soft landscaping. 95,000

Sub Total 626,630

Preliminaries Including Scaffold etc, Overheads & Profit at 15% 93,945

Contingency Sum 10% 72,000

Sub Total Cost 792,245

Say 795,000

VAT at 5% 39,750

Associated Fees and On Costs 62,250

TOTAL COST 900,000

Note costs exclude white goods and curtains

Costs equate to £75,000 per unit



Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

Please contact your Community Area Manager before completing your application (See Section 3 for contact details)

1. Your organisation or group			
Name of organisation	South Wiltshire Agenda 21		
Contact name			
Contact address			
Contact number	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"></td> <td style="width: 50%; text-align: center;">e-mail</td> </tr> </table>		e-mail
	e-mail		
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		
2. Your project			
Project Title/Name	Salisbury Walking Map		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	To update the Salisbury and Wilton Walking Map that promotes local walking routes. The routes are aimed at encouraging people to walk for both leisure and work purposes. The benefits of walking are universally recognised and include improving health and fitness, reducing traffic congestion and being good for the environment, walking also saves money and helps people to get to know their neighbourhood. The map will also be useful for tourists as it highlights attractions to see when visiting the area. This map will update the existing map first published in 2004 which is now out of date.		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Salisbury		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/> Date Various No <input type="checkbox"/>		
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/> Date 02/09/11 No <input type="checkbox"/>		

Where will your project take place?	Salisbury
When will your project take place?	Design & print Q1 2012. Distributed 2012-2016
How did you discover there was a need for your project (<i>please provide evidence</i>) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	The previous Salisbury & Wilton Walking Map has run out. This map was originally published in 2004 and proved extremely popular with 20,000 copies having been distributed (approx 2,850 per year). The map was popular with local residents, tourists, the Walking for Health Group and has also been provided to organisations with Travel Plans including local schools and businesses. The map encourages more sustainable ways of travel with all the health and environmental benefits that this brings. The new map will be a more cost-effective version as all leisure route directions will be printed on the reverse, rather than on separate cards as at present. This has been welcomed by the tourism industry and others who say the map will be more user friendly and encourage tourists to stay and explore the city and it's environs. NHS Wiltshire is supportive of the map but unable to provide funding. Salisbury City Council is also supportive of the map and will assess a bid for funding in December.
How many people will benefit from your project?	10,000 maps will be distributed.
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areboards Please provide a reference/page no.	It will encourage people to walk which will reduce congestion and pollution. Traffic congestion and the environment are priorities in the plan.. 4,7
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? <i>If you answer YES please provide evidence elsewhere on the application form</i>)	Yes <input type="checkbox"/> No <input type="checkbox"/>
Any other information about your project.	

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="4"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

N/A

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Number of copies distributed. Feedback from local residents, businesses, schools, health workers and Tourist Information Centres.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

Salisbury City Council

£500

pending

Visit Wiltshire

£500

0

NHS

£500

0

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending:	Month:	Year:
A - Total income:	£	
B - Minus total expenditure:	£	
Surplus/deficit for year: (A minus B)	£	
Free reserves currently held:	£	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Design and graphics	£1,250	Own fundraising/reserves		£
Printing	£1,082			£
Proofing and amendments	£668	Parish/town council		£
Co-ordination and route input	£1,000	Salisbury City Council	P	£500
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£	Volunteer time	C	£1,000
	£	Other		£
	£	Local business sponsorship	C	£500
	£	Local business sponsorship	P	£500
	£			£
Total Project Expenditure	£4,000	Total Project Income		£2500

Total project income B	£2,500
Total project expenditure A	£4,000
Project shortfall A – B	£1,500
Grant sought from Wiltshire Council Area Board	£1,500
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	South Wiltshire Agenda 21

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 05/10/2011

Position in organisation: Chairperson

Please return your completed application to the appropriate Area Board Locality Team (see section 3)



Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

Please contact your Community Area Manager before completing your application (See Section 3 for contact details)

1. Your organisation or group			
Name of organisation	Ssrum Counselling		
Contact name			
Contact address			
Contact number	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;"></td> <td style="width: 30%; text-align: center;">e-mail</td> </tr> </table>		e-mail
	e-mail		
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		
2. Your project			
Project Title/Name	Bursary Scheme to Provide Counselling for Clients on Limited Means		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Sarum Counselling , a charity working in Salisbury since 1997is a group of 11 fully qualified, accredited, experienced counsellors offering a broad range of counselling tocouples/individuals from 16 years of age upwards. The aim of our project is to provide reduced fee and subsidised counselling for those on limited means. We raise funds ourselves and from grant awarding organisations for the bursary fund, pay 15% of our fees on work back into Sarum Counselling , donate£15 per session in kind(reducing our fee)&reduce fees for needy. clients not qualifying for a bursary		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Salisbury		
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/> Date No <input checked="" type="checkbox"/>		
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/> Date No <input checked="" type="checkbox"/>		

Where will your project take place?	At various locations in Salisbury
When will your project take place?	November 2011 - November 2012
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	With 14years experience of working with clients in Salisbury,we know there is a need for a charitable counselling service. Approximately10% of Salisbury's population receives benefits and many others are on low incomes so counselling fees would be beyond their means. Counselling is officially recognised as an effective way of resolving many forms of distress enabling people to live more resourceful and fulfilling lives. This in turn not only benefits the clients but the local community & society as a whole. People recently helped by the bursary fund are :- single mother on benefits,male out of work on incapacity benefit,heavy debt & marriage in crisis,young male never worked - wanting to change his life,unemployed parents of 5 children - marriage in crisis. Those on limited means who want to help themselves should have equal access tothis vital resource.l
How many people will benefit from your project?	16 X 10 sessions each
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areboards Please provide a reference/page no.	Provide counselling without financial discrimination. Support people to help themselves. Help people to resolve family&mental health problems 5&9

To be completed ONLY where town/parish councils are making an application

Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

Any other information about your project.

Our service complements the NHS, offering a wider variety of counselling approaches tailored to individual needs and we offer immediate access without waiting lists. We have a good relationship with GPs and plan to work with other charitable organisations, so making our subsidised counselling more accessible to those in need.

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="11"/>
25 – 50 years	Male	<input type="text" value="1"/>	Female	<input type="text" value="2"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Yes. We have an active fundraising team, motivated to continue seeking funding from grant-making organisations & to raise money ourselves. Counsellors contribute 15% of their fee

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

At the end of counselling, clients are asked to complete an evaluation form. Information from these forms is collated and shows what benefits the client has experienced from the counselling for themselves ie back at work, resolution of relationship/family problems. This will show benefits to individuals and those around them ie family, work & the community.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

Cathedral Giving Committee

£356

Mrs Tyndall Trust

£500

£500

Waitrose Green Disc

£372

Grassroots

£550

£550

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 2011	Month: March	Year: 2011
A - Total income:	£6349	
B - Minus total expenditure:	£6556	
Surplus/deficit for year: (A minus B)	£207 deficit	
Free reserves currently held:	£5508	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Bursary for 16 clients	£6,400	Own fundraising/reserves	C	£1,400
	£			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind	C	£2400
	£			£
	£	Other	C	£1,600
	£			£
	£			£
	£			£
Total Project Expenditure	£6,400	Total Project Income		£5,400

Total project income B	£5,400
Total project expenditure A	£6,400
Project shortfall A – B	£1,000
Grant sought from Wiltshire Council Area Board	£1000
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
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 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 5 Oct 2011

Position in organisation: Vice Chair/Fundraiser

Please return your completed application to the appropriate Area Board Locality Team (see section 3)

Salisbury Area Board Councillor Initiative

<p>1. What is the project?</p>
<p>Replacement/re-alignment of Fingerposts in the city.</p>
<p>2. Where is the project taking place?</p>
<p>This project aims to replace or realign fingerposts in as many areas in the city as funding allows.</p>
<p>3. When will the project take place?</p>
<p>November 2011 through to Spring 2012</p>
<p>4. Please outline:</p> <ul style="list-style-type: none"> • Community benefits • Evidence of need • Links to Community Plan • Community Issue
<p>The poor state of fingerpost signs in Salisbury have been repeatedly raised as an issue via the public to councillors, through the Area Board Issues Log, Salisbury City Council the business community and organisations involved in tourism, arts and leisure.</p> <p>Various meetings have been held to try to find a solution to the problem, however, the main recurring stumbling block appears to be about how this should be financed and who manages this particular initiative. This has resulted in delays and little progress, meanwhile people are getting lost as some signs are pointing in the wrong direction which is not the positive image Salisbury should be sending out.</p> <p>A member of the Integrated Transport Team has advised that the Salisbury Civic Society have undertaken a review of fingerpost signs in the city and have produced a list of signs which have problems. Three categories have been identified:</p> <ul style="list-style-type: none"> • Broken signs which need replacing • Signs facing the wrong way • Signs obscured by overgrown foilage

Salisbury Area Board Councillor Initiative

Sorting out the fingerposts problems is now becoming more important in view of showcasing Salisbury in its forthcoming role for the Olympic Torch events taking place next July, 2012.

5. What is the desired outcome/s of this project?

Attending to the problem of the poor state of the city's fingerpost signs will give local people confidence in their city, that tourists and visitors are properly signposted to where they want to go and that business, arts and leisure benefit.

6. Who will Project Manage this project?

Integrated Transport Team, Highways Department, Wiltshire Council

7. Please confirm costs and provide quotes

- Total project costs up to and including £5,000 - 1 quote
- Total project costs over £5,000 - 3 quotes

Estimates for the cost of fingerposts have been received from Leander Architectural as follows:

- 1 line finger £125
- 2 line finger £150
- 3 line finger £175
- 4 line finger £200
- Sign post £230
- Circular finial £90
- Pyramid finial £35

As an example of costs, if the whole of the fingerpost Sign 1 in the Market Place was replaced it would cost the following:

- 3 x 3 line fingers = £525
- 1 x 2 line finger = £150
- 1 x post = £230
- 1 x pyramid finial = £35
- Installation cost = £150
- Total cost = £1090

It is recommended that the Area Board allocate £10,000 towards this project. If this is approved, the Integrated Transport Team will undertake an assessment and prioritisation of which fingerposts could be replaced or realigned, and where.

8. Additional information in support of the project

The Salisbury Area Board will need to approve which areas in the city are earmarked for new or realigned signposts.

SALISBURY AREA BOARD Forward Plan

ITEM 17

Please note: This is a working document which is subject to change due to availability of relevant officers/partners and relevant timescales.

Date	Location	Possible Area Board Agenda Items	Cabinet Member Attending	Other items/events (provisional)
12 Jan 2012	City Hall, Malthouse Lane, Salisbury SP2 7TU	<ul style="list-style-type: none"> Participatory budgeting – youth initiatives New Waste and Recycling Collection Service – fortnightly collection of residual waste Housing – update from Graham Hogg (from Jan 2011 meeting) “Do you have the X factor?” – DVD to encourage people to get more involved in democracy in their community <p>Standard items including Updates and Community Area Grants</p>	(Portfolio Holder)	<ul style="list-style-type: none"> Fees and Charges Policy Consultation on polling districts and polling stations Info on the Great Stones Way
15 March 2012	Sarum Academy, Westwood Road, Salisbury, SP2 9HS	<ul style="list-style-type: none"> xx <p>Standard items including Updates and Community Area Grants</p>	Fleur de Rhé Philip – Economic Development and Strategic Planning	
17 May 2012	Venue TBC	<ul style="list-style-type: none"> xx <p>Standard items including Updates and Community Area Grants</p>	TBC	

Community Area Manager: Marianna Dodd (marianna.dodd@wiltshire.gov.uk)
 Senior Democratic Services Officer: James Hazlewood (james.hazlewood@wiltshire.gov.uk)
 Service Director: Stephanie Denovan (stephanie.denovan@wiltshire.gov.uk)

Updated: 4 November 2011

